



## Autotime HFX dishes up time and cost savings for Yorkshire Provender

### YORKSHIRE PROVENDER™

Premium soup manufacturer Yorkshire Provender has taken steps to tackle time theft and streamline its payroll process by replacing its manual clock card system with Autotime HFX workforce management.

The North-Yorkshire based manufacturer operates two rotating shift patterns (6am to 6pm and 6pm to 6am) to maintain a 24 hour production cycle.

For many years Yorkshire Provender relied on a manual clock card system to record staff working hours, but this was open to abuse which inflated the company's payroll with buddy punching and time theft commonplace.

#### Allan Bendelow, Operations Manager at Yorkshire Provender says:

*"Time theft was becoming a regular occurrence which we had to stop. All too often staff would forget to record start and finish times correctly, sometimes making up their finish time so they would be paid more. We also had instances of staff frequently asking colleagues to clock in for them and even a case where an employee was caught trying to change the time on the clock card machine."*

**"The biometric Hand Reader system linked to the Autotime HFX software has improved our staff punctuality and totally eliminated the threat of buddy punching while providing accurate and reliable recordings so we know precisely who is on site at all times. Staff now realise that if they don't clock in and out on time then we simply can't pay them accurately."**

#### Monitoring unauthorised breaks

In addition to monitoring staff start and finish times, the introduction of Autotime HFX allows managers to closely monitor unauthorised breaks during shifts.

During each 12 hour shift staff are entitled to three paid breaks and required to clock in and out every time they leave the factory floor.



**"Staff are paid for all breaks meaning any extended periods of absence from the factory floor not only directly impacts production but our bottom line too. Autotime HFX identifies any infringements, allowing us to identify offending individuals taking frequent toilet breaks for instance as well as long periods away from the factory floor so we can take the appropriate action."**

#### Real-time information all in one place

The implementation of the Autotime HFX software, with modules for HR, Absence Management and Payroll has enabled Yorkshire Provender to achieve some significant benefits from an operational, finance as well as health and safety perspective.

Shift patterns can be easily administered, absences viewed at a glance and the entire payroll process can be streamlined.

The company assigns three separate pay rates (Basic Rate, Overtime and Hours worked after midnight), and these are automatically attached to the hours worked by staff ensuring that they are paid accurately for every minute they have worked.

**“Automatic timesheet generation means that the finance team no longer has to work through mountains of clock cards every Monday morning to manually calculate the payroll for the previous week. We can instantly see the wages for the week, sign off the timesheets and export the data to Sage payroll in minutes, saving over two hours every week.”**



### Scheduling up for efficiency

The creation of a historical audit trail of payroll and attendance data allows the Yorkshire Provender finance department to generate multiple reports to support strategic business decisions. For instance, they can keep track of agency costs, identify the cost of absences and run year-on-year cost comparisons with ease.

Meanwhile, the HR module enables Yorkshire Provender to maintain a comprehensive database for each employee, where they can manage holiday requests, store personal information and record disciplinary as well as documents for training qualifications and health records.

This supports the health and safety manager to meet compliance obligations, to ensure that accidents are reported accurately and that qualifications are recorded and up to date as well as the staff training.

The scalability of Autotime HFX means the system can continue to grow in line with Yorkshire Provender’s future expansion plans, with additional licences inexpensive to purchase.



**“As well as the cost savings that come from having an accurate payroll process, we have also saved between 8 and 10 hours per week and improved the management of employee hours worked, and absences and holidays. All senior managers at Yorkshire Provender have been impressed with the Autotime HFX system. It is super-fast, offers great value for money and has enabled us to unearth significant savings from our workforce.”**

### About Autotime

Autotime, a division of HFX, is one of the UK’s leading developers of cloud-based workforce solutions that provide organisations with the tools they need to control labour costs, increase their efficiency and minimise their compliance risk in today’s business environment. Over 5,000 organisations of all sizes and sectors including construction, retail, contract cleaning, recruitment, logistics and hospitality and leisure rely on the company’s experience as well as expertise to support their management needs.

For more information about Autotime, please visit [www.autotime.co.uk](http://www.autotime.co.uk)

To find out more about **HFX** and our solutions please visit [www.hfx.co.uk](http://www.hfx.co.uk) or email [sales@hfx.co.uk](mailto:sales@hfx.co.uk)